

OFFICE OF COUNTY MANAGER

INTER OFFICE MEMORANDUM



FULTON COUNTY

TO: Emma J. Darnell, Commissioner, District 5 AUG - 4 2009

THRU: Zachary L. Williams, County Manager

FROM: Anthony Nicks, Director of Internal Auditing

DATE: August 4, 2009, 2009

SUBJECT: Grady Information Requirements per MOU and Lease Agreement

Per your request I have reviewed the response from Pam Stevenson, Chair, Fulton DeKalb Hospital Authority, regarding the reporting requirements of Grady Memorial Hospital Corporation under the MOU and the April 7, 2008 Lease Agreement. Specifically, I have reviewed the requirements to determine if the reports were submitted to the County within the required timeframe established in the two documents. The information is as follows:

1. Complete and detailed Financial Statement prepared by management

This statement was due to the County on April 1, 2009. We received the statement on March 15, 2009

2. Audited Financial Statement for Fiscal Year 2008

This statement was due to the County by April 30, 2009. We received the statement on July 15, 2009. This statement was submitted to the County 75 days late.

3. Quarterly Financial Statement

This statement was due to the county within 45 days of the end of the fiscal quarter. We received this statement on May 28, 2009. Since 45 days after the end of the first quarter would have been May 15, 2009, this statement was submitted to the County 12 days late.

4. Monthly Report May 2009

The monthly report is due within 30 days of the end of the month. We received the May Monthly report on June 17, 2009. This report was submitted to the county 2 days late.

5. Annual independent audit verifying the County's contribution for indigent care

Due the first quarter of FY 2010

ZLW/AN:bah